



LITTLE CHANNELS

Pratts Farm Lane West, Little Waltham, Chelmsford, Essex CM3 3PR
Telephone: 01245 362210

Conference Brochure

This mid-19th century working farm complex has been superbly restored to create the perfect setting for a conference. Set within the original farm buildings, with a splendid private flagstone courtyard.

| Room layouts | Capacity |
|---------------------|-----------------|
| Board room | 40 |
| Theatre Style | 90 |
| U shape | 30 |
| Classroom | 50 |
| Cabaret | 60 |

Please note that most of these numbers can be increased but they are based on the amount that we would recommend to allow enough space for comfort.

We can provisionally hold a date for 14 days. To secure your booking, a deposit of £300 is required along with a completed booking form which can be returned by email or post.

Benefits of using Little Channels

Private bar if required

Private courtyard

Lots of natural daylight

Large free car park

Disabled facilities

Free Wi-Fi

10 minutes by car from Chelmsford City centre

Little Channels Day Delegate

Minimum 20 guests, £40 per person Included in the Day Delegate Package

- Venue hire 8:30am-5:00pm
- Arrival tea and coffee with biscuits
- Mid-morning tea and coffee with biscuits
- Choice of buffet from our menu options
- Afternoon tea and coffee with biscuits
- Jugs of water throughout the day
- Flip charts with paper and pens
- Paper and pens for the table
- Screen and projector
- Conference co-ordinator to ensure your day runs smoothly

Tailor-made Conference Options

- Venue hire 8:30am-5:00pm £400
- Up to 15 guests pre order from our lunch menu £13.00 per person
or 15 guests and over can choose from our buffet options
- Jugs of water throughout the day
- Flip charts with paper and pens £15.00
- Screen and projector £75.00
- Conference co-ordinator to ensure your day runs smoothly

Little Channels Buffet Menu

Served with Jugs of Orange Juice

Buffet Option 1 £20.00 per person

Chicken Goujons
Sausage Rolls
Vegetable Spring Rolls
Potato Wedges
Crisps
Margherita Pizza Slices
Victoria Sponge Cake

Buffet Option 2 £20.00 per person

Assorted Sandwiches
Sausage Rolls
Quiche Selection
Victoria Sponge Cake
Crisps

Buffet Option 3 £25.00 per person

£5.00 per person upgrade for day delegate package

Houmous with Pitta Bread
Half Butterfly Chicken
Lamb Kofta
Greek and House Salad
Chargrilled Vegetables
Crusty Bread

Tailor-made Lunch Menu

Served with Jugs of Orange Juice

Jacket Potato, Salad and Coleslaw with 1 filling below:

| | | |
|-----------------|------------------|------------------------|
| Cheese (V) | Baked Beans (Ve) | Cheese and Beans (V) |
| Tuna Mayonnaise | Prawn Marie Rose | Three Bean Chilli (Ve) |

Sandwiches or Baguettes with Crisps, Coleslaw and Garnish with 1 filling below:

| | |
|------------------------------------|--------------------------------------|
| Cheese/Pickle/Onion/Tomato (V) | Egg Mayonnaise (V) |
| Tuna Mayonnaise/Cucumber/Sweetcorn | Gammon Ham |
| Coronation Chicken | Vegan Cream Cheese And Cucumber (Ve) |

Bistro Burger in a Brioche Bun with Lettuce, Tomato and Red Onion, Served With Chips, Onion Rings and Coleslaw

Classic Beef With Cheese And Burger Sauce
Southern Fried Chicken With Cheese And Chipotle Mayo
Beyond Meat With Smoked Vegan Cheese And Mayo (Ve)

Tuna, Prawn Or Falafel House Salad

Lettuce, Sweetcorn, Tomato, Red Onion, Cucumber and Pepper

Chicken Caesar Salad

Lettuce, Chicken Breast, Croutons, Parmesan and Caesar Dressing

We can cater for all dietary requirements. Please make your events coordinator aware during your final meeting with us.

Catering Charges

| | |
|--|----------------|
| Unlimited Tea and Coffee with Biscuits | £10.00pp |
| Tea and Coffee with Biscuits | £4.00pp |
| Jugs of Orange Juice | £12.00 per jug |
| Bacon and Sausage Rolls on arrival | £6.00pp |
| Danish Pastries or Croissants | £3.00pp |
| Victoria Sponge Cake | £3.00pp |
| Bowl of Fruit | £3.00pp |
| Additional buffet item | £3.50pp |

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Essex
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Call 01245 362210

E-Mail events@littlechannels.co.uk

Web www.littlechannelswaltham.co.uk/work/