



## LITTLE CHANNELS

Pratts Farm Lane West, Little Waltham, Chelmsford, Essex CM3 3PR  
Telephone: 01245 362210

### *Welcome to Little Channels*

Little Channels is situated on the West of the Channels Estate, just North of Chelmsford and on the outskirts of the picturesque village of Little Waltham.

This superbly restored mid-19<sup>th</sup> Century working farm complex is host to two of the finest intimate function venues in Essex.

The Waltham Barn with its private flagstone courtyard offers a truly idyllic setting for any occasion and can accommodate between 40 and 150 guests.

The Waltham Bistro, which is situated in a charming converted barn with a contemporary feel courtyard, is perfect for an intimate gathering and we recommend up to 40 guests.

All wakes are managed with compassion, sensitivity and understanding as we know how upsetting losing a loved one can be. Our considerate, experienced and friendly function co-ordinators are happy to discuss your individual requirements and help take some of the stress of hosting the wake from your shoulders.

## Venue Hire

The Waltham Bistro	£200.00
The Waltham Barn	£200.00

## Bereavement Package

This package includes unlimited tea and coffee, assorted sandwiches, sausage rolls, cheddar and courgette quiche, crisps & nuts and Victoria sponge.

**£15.00pp**

## Buffet Package

Please choose six items from the list below to make up your buffet, alongside unlimited tea and coffee.

**£20.00pp**

Add additional items for £2.00 per person per item.

- Mixed Sandwiches
- Indian Selection
- Honey Glazed Cocktail Sausages
- Chicken Goujons
- Duck & Hoi Sin Spring Rolls
- Sausage Rolls
- Mozzarella Sticks
- Vegetable Spring Rolls
- Potato Wedges
- Crisp Selection
- Margherita Pizza
- Tempura King Prawns

# Contact Information

## Little Channels

Pratts Farm Lane West,  
Little Waltham, Chelmsford,  
Essex CM3 3PR

**Call** 01245 362210

**E-Mail** [events@littlechannels.co.uk](mailto:events@littlechannels.co.uk)

**Web** [www.littlechannelswaltham.co.uk/wake/](http://www.littlechannelswaltham.co.uk/wake/)



# Little Channels Booking Form

Pratts Farm Lane West, Little Waltham, Chelmsford, Essex, CM3 3PR

Call 01245 362210 E-Mail [events@littlechannels.co.uk](mailto:events@littlechannels.co.uk) Web [www.littlechannelswaltham.co.uk](http://www.littlechannelswaltham.co.uk)

Date of wake \_\_\_\_\_

Name of client \_\_\_\_\_

Address for correspondence \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

E-mail \_\_\_\_\_

Contact Number \_\_\_\_\_

Please circle;      The Waltham Barn      The Waltham Bistro

Approximate number of guests \_\_\_\_\_

Approximate time of arrival \_\_\_\_\_

Venue hire charge \_\_\_\_\_ Deposit amount \_\_\_\_\_ Date paid \_\_\_\_\_

Name of funeral director \_\_\_\_\_

I have agreed to the terms and conditions of this booking      Yes

Name \_\_\_\_\_ Signature \_\_\_\_\_

Additional Information \_\_\_\_\_

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# Little Channels

## Terms and Conditions

1. A provisional booking can be held for a period not exceeding 14 days. A booking cannot be confirmed until the required non-refundable deposit has been paid and the booking form completed.
2. It is regretted that no refund of deposits or pre-payments can be made in the event of cancellation.
3. Final numbers must be confirmed 7 days prior to the event taking place and these will be what the final invoice is based on, unless numbers increase on the day.
4. The final invoice must be paid at least 3 days before the event.
5. The management reserves the right to amend its published prices by giving a minimum of 3 months' notice.
6. The management also reserves the right to increase its published prices for VAT and duty increase imposed on them by the Government's budget, without prior notice.
7. The venue cannot accept responsibility for the loss of gifts, property or possessions however caused. Any properties left by the guests at the venue will be left at the owner's risk.
8. Damage to the building, plants, equipment, etc., (other than fair wear and tear) caused by the booking person or their guests, will be charged at cost to the person booking the function as an extra.
9. The venue cannot accept responsibility for the loss of gifts, property or possessions however caused. Any properties left by the guests at the venue will be left at the owner's risk.
10. All guests are required to stay within the confines of the particular functions designated areas for their own safety, to avoid triggering alarms and to avoid unnecessary annoyance to other events taking place, that in turn your functions may enjoy its own privacy and security.
11. The management reserve the right to cancel any function due to unforeseen circumstances beyond our control, or for any matter deemed necessary by the management and accept no resultant responsibility, financial or otherwise.
12. The venue accepts all bookings on the basis that the venue supplies all food and drink items.
13. All food will only be left out for a maximum of two hours. After such time it will be thrown away, this is due to health and safety regulations.